

Beaverton Sister Cities

Advisory Board Meeting

Monday, May 21, 2012

5:30 p.m. - 7:35 p.m.

Beaverton City Library –Conference Room

Sister Cities Program Mission: *To encourage cross-cultural understanding and to promote educational and economic exchange between the citizens of Beaverton and our sister cities around the world.*

Meeting facilitator: Brian Bost, Chair,

Task Force Discussion Facilitator: Kathy Kniep, Nonprofit Association of Oregon

5:30 p.m. **Call to Order and Roll Call**

5:35 p.m. **Reading/Approval of April Minutes**

5:40 p.m. **Visitor:** Tyler Ryerson, City of Beaverton - CEDD – Sister Cities' garden at The Round

5:50 p.m. **City Council Liaison update** – Councilor Ian King

6:00 p.m. **Break for dinner** – Introductions

6:10 p.m. **International Celebration participation update** – Kellie S / Cynthia R

6:15 p.m. **International Task Force**

1. Quick Review of Charge to Task Force and Process to this point / Update re: Beaverton Arts Foundation - 10min/Cynthia
2. Feedback on the Proposal – 30min/Kathy
 - a. What questions do you have?
 - b. What do you like about it?
 - c. What concerns do you have?
 - d. Do you have suggestions for changes or additions?
3. Sister Cities vs. BIC: Roles and Responsibilities – 15min/Kathy
 - a. Funding
 - b. Programs
 - c. Other
4. Next Steps – 5min/Kathy
 - a. Volunteers for June 19 City Council presentation

For those Task Force members not involved with the Gotemba 25th Anniversary exchange, you are most welcome to depart and we thank you for participating at this evening's joint meeting.

7:15 p.m. **Gotemba update** –

- Final Guest List – delegates must provide the following
 - Photographs
 - Travel arrangements
 - Contact information while abroad
- Hotel arrangement
 - Excel Narita Tokyo
 - Delegation reception – hoping to schedule for late June
- City gift to Gotemba
 - Ano's Art Academy or The Real Mother Goose or _____?

7:25 p.m. **Staff Liaison update** – Cynthia Rozanc

- Interns / Volunteers
- How would the Board feel about researching additional Sister Cities?
 - Establish a sub-committee to investigate options

7:28 p.m. **Budget**

- Budget Committee process starts May 22, 2012

7:30 p.m. **Outstanding Business**

- May 11 McKinley Elementary International Night update – Penny Hanson

7:35 p.m. **Adjournment**